

**WOODROW TOWNSHIP
ANNUAL MEETING MINUTES
MARCH 10, 2026 6:30 P.M.**

- 1) Meeting was called to order at 6:30 p.m. by Clerk Cathy Dietrich.
- 2) All joined in the Pledge of Allegiance.
- 3) Nominations were sought from the floor for a moderator. Citizen Lloyd Thielmann was nominated by Fred Hage to serve as moderator. There were no other nominations. A show of hands from the floor indicated by a majority vote that Lloyd Thielmann would serve as moderator.
- 4) M/S/P Mike Froehlig/Dave Tanner approved the Annual Meeting Agenda.
- 5) M/S/P Alex Haagensen/Tim Mueller approved the 2025 Annual Meeting Minutes. Meeting minutes were read aloud and were provided.
- 6) Treasurer's Report; Treasurer report for 2025 Actuals from Schedule 1 Statement of Receipts, Disbursement and Balances. See Appendix A. The year-end balance of \$632,586.97 is balanced to the bank account and includes the Investment Balance of \$109,508.71 that will be used for future larger projects.
- 7) Discussed Budget number for receipts and disbursements from table below. Woodrow Township currently has one year of reserves; there was a time we had two years of reserves. Any reserves stay in the checking account currently.
- 8) Set 2027 Levy; Topics discussed and debated were whether to increase levy by 1-2% for cost of living and build reserves. Citizens concerned about rising county property valuations affecting taxes. Motion was made to keep levy same as proposed 2027 budget.

RECEIPTS

M/S/P	Fund	2025 Actual (\$)	2025 Budget (\$)	2026 Budget (\$)	2027 Proposed Budget (\$)
Mike Froehlig/ Fred Hage	General Fund	207,456	197,107	195,956	195,956
Mike Froehlig/ Fred Hage	Road & Bridge	254,471	205,000	205,000	208,337
Mike Froehlig/ Fred Hage	Fire	110,084	110,000	130,000	130,682
	Totals	\$572,011	\$512,107	\$530,956	\$534,975

DISBURSEMENTS

	2025 Actual (\$)	2025 Budget (\$)	2026 Budget (\$)	2027 Proposed Budget (\$)
General Fund	81,815	102,270	87,270	87,270
Road & Bridge	276,040	275,000	257,000	286,721
Fire	119,698	110,000	120,000	130,000
Totals	\$477,553	\$487,270	\$464,270	\$503,991

9) **Set Time/Place for 2027 Annual Meeting:** M/S/P Dave Tanner/Mike Froehlig to approve 2027 Annual meeting place/time at Woodrow Township Hall on Tuesday March 9, 2027, at 6:30 p.m.

10) 2025 Township Board Report see attached Appendix B, 2026 Annual Meeting Handout.

11) No new business from floor

Adjourn: M/S/P Randy Turnacliiff/Laura Turnacliiff to adjourn meeting at 8:00 p.m.

NOTE: For the meeting attendance sheet please contact Clerk Cathy Dietrich.

Appendix A

Statement of Receipts, Disbursements and Balances (Schedule 1)

3/7/2026

Woodrow Township

As on 12/31/2025

Fund	Beginning Balance	Receipts	Sale of Investments	Transfers In	Disbursements	Purchase of Investments	Transfers Out	Ending Balance	Investment Balance	Total Balance
General Fund	178,649.08	207,455.77	0.00	0.00	81,815.41	0.00	0.00	304,289.44	0.00	304,289.44
Road and Bridge	121,285.25	254,471.42	0.00	0.00	276,040.30	0.00	0.00	99,716.37	0.00	99,716.37
Other Federal Programs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire	127,143.97	110,084.16	0.00	0.00	119,697.84	0.00	0.00	117,530.29	0.00	117,530.29
Gas Tax	11,369.66	0.00	0.00	0.00	9,827.50	0.00	0.00	1,542.16	0.00	1,542.16
Investment Fund CD	0.00	5,729.71	0.00	0.00	0.00	5,729.71	0.00	0.00	109,508.71	109,508.71
Total :	438,447.96	577,741.06	0.00	0.00	487,381.05	5,729.71	0.00	523,078.26	109,508.71	632,586.97

Appendix B

Woodrow Township 2026 Annual Meeting Handout

Roads, Maintenance, and Township Updates

Town Road System Overview

Woodrow Township maintains over 37 miles of town roads. Of these, only 14th Ave NW and Webb Forest Court are paved, totaling 2.1 miles. The remaining 35 miles are gravel.

Gravel roads follow a regular maintenance schedule. Each spring, the Town Board conducts an annual road inspection to evaluate road conditions, determine whether additional gravel or grading is needed, and identify any damage or other maintenance needs.

Gravel Supply and Maintenance

Over the past two years, the Township has applied less gravel than usual. Our gravel pit had gone dry, and it was difficult to secure a contractor willing to crush the relatively small amount we needed.

Chair Peterson contacted several companies and was able to secure a commitment this past summer. Approximately **14,000 yards of gravel** were crushed, more than anticipated, which should allow us to return to our normal maintenance schedule for the next 2-3 years. The contractor also believes additional gravel remains in the pit.

Stormwater Projects

We started working on two stormwater projects this past fall, one on **Edgewater Drive** and another on **Buxton**.

Engineering costs were covered by the Cass Soil and Water Conservation District (SWCD) using State watershed funding through the Leech Lake Watershed, as these projects directly affect public waters.

We expect to move forward with the Edgewater project using a 90% cost-share from the SWCD through the same funding source.

Other Township Updates

Capital Improvement Plan

Last year, the Township established a **Capital Improvement Fund** to begin saving for larger future projects. Although no funds have been transferred yet, we have intentionally maintained a higher balance in the general fund to prepare for this commitment.

We anticipate moving money into the fund in **2026**. Once transferred, these funds cannot be withdrawn, so we want to ensure a sufficient financial cushion before finalizing the move.

Recycling Area

Gravel was added to the recycling area last fall, and we will continue monitoring conditions this year to reduce potholes and keep the site clean and accessible.

We also plan to build a stand to hold the trash cans used for the **plastic bags that recyclables are brought in**. These bins are **not** for collecting bags of plastic; they are intended only for the bags used to transport recyclables.

Fire Routes

Fire service for residents at the end of **Ladybug Trail**, between Baby and Man Lake, has shifted from **Hackensack Fire to Longville Fire**. Longville can reach the area more quickly, and the route aligns better with their existing coverage.

Website and email changes

In accordance with updated government regulations, Woodrow Township has transitioned to a new email and website.

Our updated website is available at **WoodrowTwpCassCoMN.gov**.

Scott Wold – Supervisor - Supervisor1@WoodrowTwpCassCoMN.gov

Alex Haagensen – Supervisor - Supervisor2@WoodrowTwpCassCoMN.gov

Colter Peterson – Supervisor - Supervisor3@WoodrowTwpCassCoMN.gov

Tim Mueller – Treasurer - Treasurer@WoodrowTwpCassCoMN.gov

Cathy Dietrich – Clerk - Clerk@WoodrowTwpCassCoMN.gov

Town Hall Use

The Town Hall continues to serve as a meeting space for a variety of events, including several weekly groups. During the summer months, the addition of air conditioning has been especially appreciated on warmer days.

Residents interested in renting the Town Hall for meetings or events can find more information on the Woodrow Township website.